

**VERANDAH EAST**

**COMMUNITY DEVELOPMENT**

**DISTRICT**

**October 11, 2023**

**BOARD OF SUPERVISORS**

**REGULAR**

**MEETING AGENDA**

**VERANDAH EAST  
COMMUNITY DEVELOPMENT DISTRICT**

**AGENDA  
LETTER**

**Verandah East Community Development District**  
**OFFICE OF THE DISTRICT MANAGER**  
**2300 Glades Road, Suite 410W•Boca Raton, Florida 33431**  
**Phone: (561) 571-0010•Fax: (561) 571-0013•Toll-free: (877) 276-0889**

October 4, 2023

**ATTENDEES:**  
**Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.**

Board of Supervisors  
 Verandah East Community Development District

Dear Board Members:

The Board of Supervisors of the Verandah East Community Development District will hold a Regular Meeting on October 11, 2023 at 1:00 p.m., at 11390 Palm Beach Blvd., First Floor, Fort Myers, Florida 33905. The agenda is as follows:

1. Call to Order/Roll Call
2. Public Comments (3 minutes per person)
3. Discussion: MRI Inspection, LLC Estimate #4277 for Cleaning A-2 Line
  - Map
  - Report
4. Acceptance of Unaudited Financial Statements as of August 31, 2023
5. Approval of August 9, 2023 Public Hearing and Regular Meeting Minutes
6. Staff Reports
  - A. District Counsel: *Kutak Rock LLP*
  - B. District Engineer: *Johnson Engineering, Inc.*
  - C. District Manager: *Wrathell, Hunt and Associates, LLC*
    - NEXT MEETING DATE: January 10, 2024 at 1:00 PM

○ QUORUM CHECK

SEAT 1	RICHARD DENIS SHIELDS, JR.	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
SEAT 2	JOHN SAMPLE	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
SEAT 3	JACQUELINE VOILES	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
SEAT 4	CHRISTINE JAROSS	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
SEAT 5	DAVID MOORE	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO

7. Supervisors' Requests
8. Adjournment

Should you have any questions, please do not hesitate to contact me directly at (239) 989-2939.

Sincerely,



Cleo Adams  
District Manager

**FOR BOARD MEMBERS AND STAFF TO ATTEND BY TELEPHONE:**

**CALL-IN NUMBER: 1-888-354-0094**

**PARTICIPANT CODE: 709 724 7992**

**VERANDAH EAST  
COMMUNITY DEVELOPMENT DISTRICT**

**3**



# M.R.I. Inspection LLC

5570 Zip Dr.  
Fort Myers Fl. 33905  
239-984-5241 Office  
239-236-1234 Fax



CGC 1507963

## Name

Verandah East CDD  
C/o Wrathell, Hunt, & Associates,  
LLC  
9220 Bonita Beach Road Suite  
#214  
Bonita Springs, FL 34135

# Proposal

## Project

Cleaning A-2 Line

## Date Estimate #

8/10/2023

4277

Description	Total
<p>This proposal is to utilize the diversand Vac Truck Services to clean and remove sand and debris from structure # A-2. As per our inspection report. This price includes all labor and equipment and dive services needed to complete this job. Any work completed outside the scope of this proposal may result in additional charges.</p>	8,800.00

Please know that we cannot hold pricing according to our normal terms, as our vendors are not holding pricing to us. All quotes will need to be reviewed at the time of contract.

**Total \$8,800.00**

M.R.I. Underwater Specialist utilizes the federal E-Verify program in contracts with public employers. All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Additional charges may occur if any changes are made during scope of work and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. All contractors are fully covered under general liability insurance. We will not be responsible for any unforeseen incidents, when we dewater any wet well system. Due to sink holes crevasses or breeches etc. in and around wet well. This proposal does not include replacing any landscaping(Grass,trees, shrubs.etc.) all Jobsites will be left clean,

Authorized Signature  
*Michael Radford*  
Michael Radford President

We Utilize E-Verify for all workers

Arreptaurr of Proposal The Above price, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made within 30 days after invoiced. If not we will agree to pay a 10% late fee. This proposal may be withdrawn if not accepted within thirty (30) days.

Signature\_\_\_\_\_

Date of acceptance\_\_\_\_\_



VERANDAH EAST

A1  
A2  
A3  
A4

Did Not exist  
Not a Storm DRAIN

C2  
No water

Control Structures	
CS-A3A	WEST
CS-A3B	WEST
CS-A8	WEST
CS-B	WEST
CS-E1	WEST
CS-E2	WEST
CS-F	WEST
CS-F1	WEST
CS-G1	WEST
CS-G2	WEST
CS-H1	WEST
CS-H14	WEST
CS-H8	WEST
CS-K	WEST
CS-L	WEST
CS-L2	WEST
CS-M	WEST
CS-O	WEST
CS-P1	WEST
CS-P4	WEST
CS-P5	WEST
CS-Q1A	WEST
CS-T	WEST
CS-AA	EAST
CS-BB	EAST
CS-R1	EAST
CS-R2	EAST
CS-S2	EAST
CS-S3	EAST
CS-U	EAST
CS-W	EAST
CS-X	EAST
CS-Y	EAST
CS-Z	EAST

AND WEST CDD

FILE NO:	WHAVERANDAH
DRAWN BY:	F.L.
DESIGN BY:	F.L.
SCALE:	AS SHOWN
DATE:	JANUARY 2023
REVISION:	-



# M.R.I. Underwater Specialists, Inc.



5570 Zip Dr.

Fort Myers, Fl. 33905

239-984-5241 Office | 239-707-5034 Cell | 239-236-1234 fax

Certified General Contractors- CGC 1507963

## REPORT

Re: Veranda East

May 17, 2023

*LU3 - LU5*

MRI conducted an ROV inspection on Storm drains at Verandah. ROV was launched from Head wall in lake LU3 (Line A-1) Heritage Preserve ROV entered pipe, and began inspecting walls, seams, and floor. The pipe was in good condition. This is a 24' Pipe. Pipe has 40% of debris and sand.

*L24 to L22C*

MRI conducted an ROV inspection on Storm drains at Verandah. ROV was launched from Head wall in lake LZ4 (Line A-2) Amble wood Cove ROV entered pipe, and began inspecting walls, seams, and floor. The pipe was in good condition. This is a 24' Pipe. Pipe has 75% of debris and sand.

*L22C to L22B*

MRI conducted an ROV inspection on Storm drains at Verandah. ROV was launched from Head wall in lake LZ20 (Line A-3) Magnolia Point ROV entered pipe, and began inspecting walls, seams, and floor. The pipe was in good condition. This is a 24' Pipe. Pipe has 30% debris and sand. Please know that the structure that are on the golf course is not a regular concrete box it is a 12" Piece of green plastic pipe We ROVed from the lake ends to the structure

*Golf course pipe  
Connected to Dist  
Pipe*

MRI conducted an ROV inspection on Storm drains at Verandah. ROV was launched from Head wall in lake LZ2B (Line A-4) Magnolia Point ROV entered pipe, and began inspecting walls, seams, and floor. The pipe was in good condition. This is a 24' Pipe. Pipe has 40% debris and sand. Please know that the structure that are on the golf course is not a regular concrete box it is a 12" Piece of green plastic pipe We ROVed from the Lake End to the structure.

Located the structures on L-A-A2 and CE-4 this is not any type of Storm drain it is a pipe that is like a gutter drain the pipe that has holes in it allowing water to seep into the ground Please See Proposal To clean, If you have any questions please give us a call

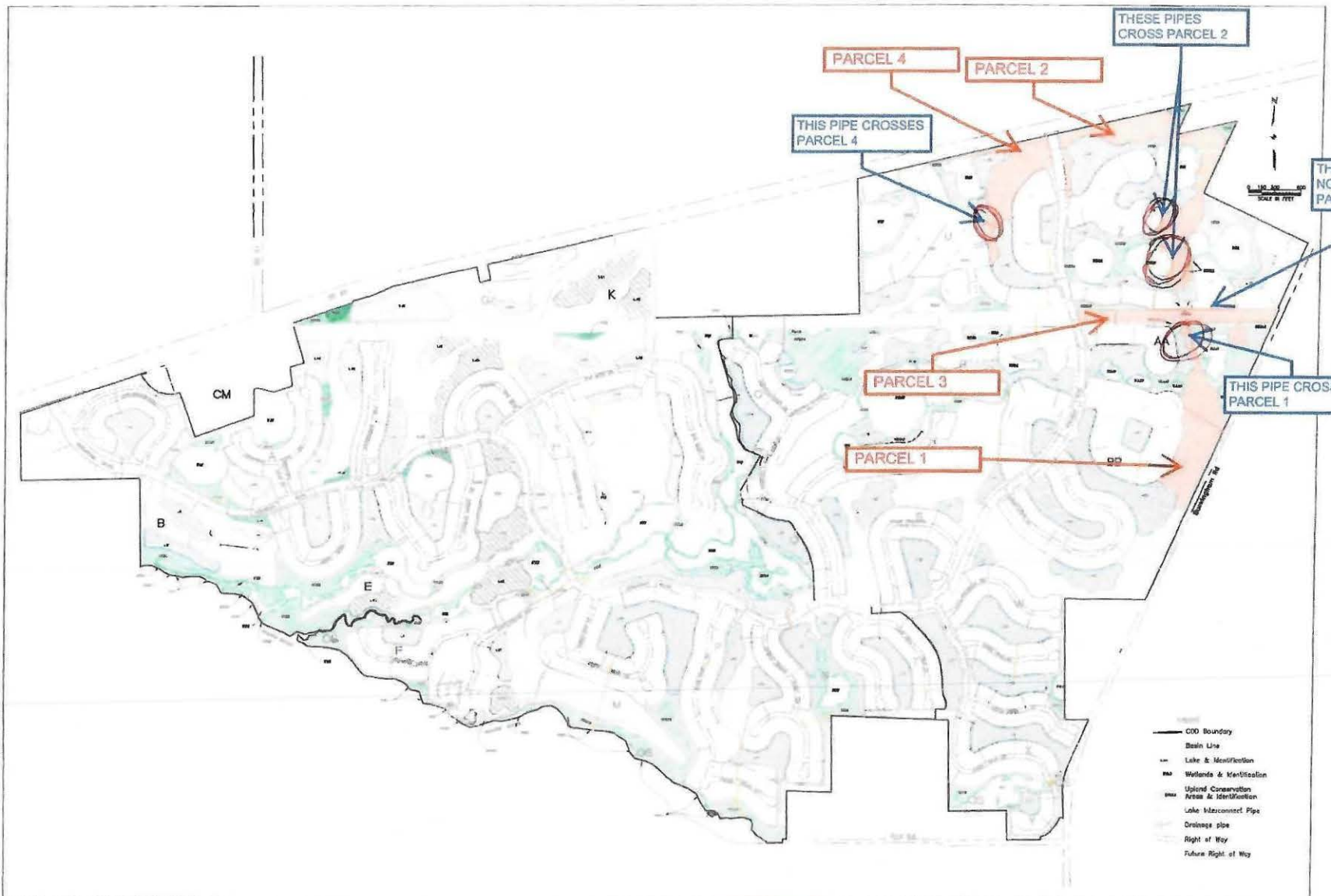
*Has been  
Removed from  
GIS  
Map*

Thank you

MRI Inspection







DATE	DESCRIPTION

Veranda CDD  
Lee County, Florida

**JOHNSON**  
ENGINEERING

LAKES INTERCONNECT MAP	

**VERANDAH EAST  
COMMUNITY DEVELOPMENT DISTRICT**

**UNAUDITED  
FINANCIAL  
STATEMENTS**

**VERANDAH EAST  
COMMUNITY DEVELOPMENT DISTRICT  
FINANCIAL STATEMENTS  
UNAUDITED  
AUGUST 31, 2023**

**VERANDAH EAST  
COMMUNITY DEVELOPMENT DISTRICT  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
AUGUST 31, 2023**

	Major Funds		Total Governmental Funds
	General	Debt Service Series 2016	
<b><u>ASSETS</u></b>			
Cash (SunTrust)	\$ 64,508	\$ -	\$ 64,508
Investments			
Revenue account	-	502,990	502,990
Reserve account	-	375,000	375,000
Prepayment account	-	4,203	4,203
Interest account	-	120	120
Principal account	-	299	299
Redemption	-	3	3
Deposits	45	-	45
Total assets	\$ 64,553	\$ 882,615	\$ 947,168
 <b>LIABILITIES AND FUND BALANCES</b>			
<b>Liabilities:</b>			
Due to Verandah West	\$ 1,557	\$ -	\$ 1,557
Total liabilities	1,557	-	1,557
 <b>Fund balances:</b>			
Restricted for:			
Debt service	-	882,615	882,615
Unassigned	62,996	-	62,996
Total fund balances	62,996	882,615	945,611
 Total liabilities and fund balances	\$ 64,553	\$ 882,615	\$ 947,168

**VERANDAH EAST  
COMMUNITY DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
GENERAL FUND 001  
FOR THE PERIOD ENDED AUGUST 31, 2023**

	Current Month	Year to Date	Budget	% of Budget
<b>REVENUE</b>				
Special assessment: on-roll	\$ -	\$ 200,108	\$ 198,562	101%
Interest & miscellaneous	1	15	263	6%
Total revenue	<u>1</u>	<u>200,123</u>	<u>198,825</u>	101%
<b>EXPENDITURE</b>				
<b>Professional and administrative</b>				
Supervisors	880	3,252	3,070	106%
Management and accounting	4,567	50,238	54,805	92%
Audit	-	6,556	6,535	100%
Legal	-	3,300	4,386	75%
Field management	774	8,508	9,282	92%
Engineering	262	10,533	2,193	480%
Trustee	-	4,533	4,386	103%
Dissemination agent	302	3,328	3,631	92%
Arbitrage	-	440	1,316	33%
Assessment roll preparation	-	10,560	10,526	100%
Telephone	28	312	340	92%
Postage	125	563	219	257%
Insurance	-	3,167	6,666	48%
Printing & binding	59	649	708	92%
Legal advertising	418	595	658	90%
Office expenses and supplies	-	-	110	0%
Website	-	-	618	0%
Contingencies	51	593	658	90%
ADA website compliance	-	92	175	53%
Annual district filing fee	-	154	154	100%
Total professional & admin expenses	<u>7,466</u>	<u>107,373</u>	<u>110,436</u>	97%
<b>Water management</b>				
Contractual services	-	37,131	53,967	69%
Aquascaping - pipe cleanout	1,091	1,091	2,193	50%
Perimeter fence - wall ongoing RM not shared	-	2,780	2,500	111%
Utilities	38	522	526	99%
Contingencies	-	-	2,193	0%
Total water management	<u>1,129</u>	<u>41,524</u>	<u>61,379</u>	68%

**VERANDAH EAST  
COMMUNITY DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
GENERAL FUND 001  
FOR THE PERIOD ENDED AUGUST 31, 2023**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>% of Budget</u>
<b>Other fees and charges</b>				
Property appraiser	-	718	804	89%
Tax collector	-	1,090	1,206	90%
Total other fees & charges	<u>-</u>	<u>1,808</u>	<u>2,010</u>	90%
Total expenditures	<u>8,595</u>	<u>150,705</u>	<u>173,825</u>	87%
Excess/(deficiency) of revenues over/(under) expenditures	(8,594)	49,418	25,000	
Fund balances - beginning	<u>71,590</u>	<u>13,578</u>	<u>25,907</u>	
Fund balances - ending	<u>\$ 62,996</u>	<u>\$ 62,996</u>	<u>\$ 50,907</u>	

**VERANDAH EAST  
COMMUNITY DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
DEBT SERVICE FUND 201 - SERIES 2016  
FOR THE PERIOD ENDED AUGUST 31, 2023**

	Current Month	Year to Date	Budget	% of Budget
<b>REVENUES</b>				
Special assessment: on-roll	\$ -	\$ 1,448,478	\$ 1,446,901	100%
Interest	3,510	38,622	-	N/A
Total revenues	<u>3,510</u>	<u>1,487,100</u>	<u>1,446,901</u>	103%
<b>EXPENDITURES</b>				
<b>Debt service</b>				
Principal	-	815,000	815,000	100%
Principal prepayments	-	10,000	-	N/A
Interest	-	655,213	655,406	100%
Total expenditures	<u>-</u>	<u>1,480,213</u>	<u>1,470,406</u>	101%
Excess/(deficiency) of revenues over/(under) expenditures	3,510	6,887	(23,505)	
Fund balances - beginning	879,105	875,728	856,300	
Fund balances - ending	<u>\$ 882,615</u>	<u>\$ 882,615</u>	<u>\$ 832,795</u>	

**VERANDAH EAST  
COMMUNITY DEVELOPMENT DISTRICT**

**MINUTES**



**DRAFT**

**MINUTES OF MEETING  
VERANDAH EAST  
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Verandah East Community Development District held a Public Hearing and Regular Meeting on August 9, 2023 at 1:00 p.m., at 11390 Palm Beach Blvd., First Floor, Fort Myers, Florida 33905.

**Present were:**

David Moore	Chair
Richard (Denny) Shields, Jr.	Vice Chair
Christine Jaross	Assistant Secretary
John Sample (via telephone)	Assistant Secretary
Jacqueline Voiles (via telephone)	Assistant Secretary

**Also present were:**

Chuck Adams (via telephone)	District Manager
Cleo Adams	District Manager
Shane Willis	Operations Manager
Alyssa Willson (via telephone)	District Counsel
Brent Burford	District Engineer
Raquel McIntosh	Grau & Associates
Susan Shields	Resident/VCA Board Member

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Mrs. Adams called the meeting to order at 1:00 p.m.

Supervisors Moore, Shields and Jaross were present. Supervisors Voiles and Sample attended via telephone.

**SECOND ORDER OF BUSINESS**

**Public Comments (3 minutes per person)**

Resident and VCA Board Member asked if any progress was made regarding a piece of conservation land. Ms. Willson stated the property in question will be included on the Verandah West CDD agenda.

40 Mr. Adams joined the meeting via telephone at 1:03 p.m.

41

42	<b>THIRD ORDER OF BUSINESS</b>	<b>Presentation of Audited Financial Report</b>
43		<b>for the Fiscal Year Ended September 30,</b>
44		<b>2022, Prepared by Grau &amp; Associates</b>

45

46 Ms. McIntosh presented the Audited Financial Report for the Fiscal Year Ended  
47 September 30, 2022, reviewed the information therein and responded to questions. The CDD  
48 received an unmodified opinion, which is the best type of opinion that the CDD can receive.

49 Ms. Voiles referred to the third paragraph, on Page 5, which reads, "The District's net  
50 position increased during the most recent fiscal year. The majority of the decrease..." Ms.  
51 McIntosh stated that the word "decrease" is a typo; the Report will be revised and re-sent.

52 The following correction will be made:

53 Paragraph 3: Change "The majority of the decrease" to "The majority of the increase"

54 Ms. McIntosh stated there were no findings, current year comments or instances of  
55 noncompliance.

56

57	<b>FOURTH ORDER OF BUSINESS</b>	<b>Consideration of Resolution 2023-07,</b>
58		<b>Hereby Accepting the Audited Financial</b>
59		<b>Report for the Fiscal Year Ended</b>
60		<b>September 30, 2022</b>

61

62 Mr. Moore presented Resolution 2023-07.

63

64 **On MOTION by Mr. Moore and seconded by Mr. Sample, with all in favor,**  
65 **Resolution 2023-07, Hereby Accepting the Audited Financial Report for the**  
66 **Fiscal Year Ended September 30, 2022, was adopted.**

67

68

69	<b>FIFTH ORDER OF BUSINESS</b>	<b>Public Hearing on Adoption of Fiscal Year</b>
70		<b>2023/2024 Budget</b>

71

72 **A. Proof/Affidavit of Publication**

73 The affidavit of publication was included for informational purposes.

74 **B. Consideration of Resolution 2023-08, Relating to the Annual Appropriations and**  
 75 **Adopting the Budgets for the Fiscal Year Beginning October 1, 2023, and Ending**  
 76 **September 30, 2024; Authorizing Budget Amendments; and Providing an Effective**  
 77 **Date**

78 Mrs. Adams presented Resolution 2023-08. She reviewed the proposed Fiscal Year 2024  
 79 budget, highlighting any line item increases, decreases and adjustments, compared to the Fiscal  
 80 Year 2023 budget, and explained the reasons for any changes. She presented the Unaudited  
 81 Financials and discussed the effects on projected fund balance with three months remaining in  
 82 Fiscal Year 2023, and discussed a reimbursement of approximately \$4,500 due from the  
 83 Verandah West CDD (VWCDD) for fees that were split in conjunction with lake bank restoration  
 84 capital improvement projects. She recalled the Board’s desire to keep assessments flat, year-  
 85 over-year, with the expectation that assessments will increase in Fiscal Year 2025 to pay for  
 86 interconnecting pipe inspections and cleanings and to build fund balance.

87 Mrs. Adams noted that the CDD pipes were inspected, as approved two meetings ago, in  
 88 conjunction with the Golf Course Easement Agreement.

89 **The Public Hearing was opened.**

90 No members of the public spoke.

91 **The Public Hearing was closed.**

92

93 **On MOTION by Mr. Moore and seconded by Mr. Shields, with all in favor,**  
 94 **Resolution 2023-08, Relating to the Annual Appropriations and Adopting the**  
 95 **Budgets for the Fiscal Year Beginning October 1, 2023, and Ending September**  
 96 **30, 2024; Authorizing Budget Amendments; and Providing an Effective Date,**  
 97 **was adopted.**

98

99

100 **SIXTH ORDER OF BUSINESS**

101

102

103

104

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107

**Consideration of Resolution 2023-09,**  
**Making a Determination of Benefit and**  
**Imposing Special Assessments for Fiscal**  
**Year 2023/2024; Providing for the**  
**Collection and Enforcement of Special**  
**Assessments, Including but Not Limited to**  
**Penalties and Interest Thereon; Certifying**  
**an Assessment Roll; Providing for**

**Amendments to the Assessment Roll;  
Providing a Severability Clause; and  
Providing an Effective Date**

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142

Mrs. Adams presented Resolution 2023-09. This is the Assessment Levying Resolution that takes into consideration the budget that was just adopted and the assessment levels contained therein which outlines the amount of benefit that each product type will receive, directs Staff to prepare a lien roll and transmit the on-roll lien roll to the Tax Collector for placement of the assessments on the property tax bill and sets forth a direct bill schedule for off-roll assessments.

Asked why the Operation & Maintenance (O&M) assessments for the Verandah East CDD (VECDD) are higher than for the VWCDD, Mr. Adams noted that the VECDD budgeted an increase to fund balance, while the VWCDD is utilizing unassigned fund balance.

Asked what would happen in an emergency for which the CDD has no funds available, Mrs. Adams stated the CDD would need to take a loan.

**On MOTION by Mr. Moore and seconded by Ms. Jaross, with all in favor, Resolution 2023-09, Making a Determination of Benefit and Imposing Special Assessments for Fiscal Year 2023/2024; Providing for the Collection and Enforcement of Special Assessments, Including but Not Limited to Penalties and Interest Thereon; Certifying an Assessment Roll; Providing for Amendments to the Assessment Roll; Providing a Severability Clause; and Providing an Effective Date, was adopted.**

**SEVENTH ORDER OF BUSINESS**

**Presentation of Fixed Structure Inspection Report (for informational purposes)**

Mrs. Adams presented the Fixed Structure Inspection Report. Mr. Willis stated the Report, prepared by SOLitude, was reviewed and, while some erosion was noted, Mr. Burford confirmed that no remediation is needed at this time.

**EIGHTH ORDER OF BUSINESS**

**Discussion: MRI ROV Inspection Report and Proposal**

143 Mrs. Adams presented the MRI ROV Inspection Report and Proposal. At a previous  
144 meeting, Staff was asked to have all the lines reviewed to ensure that there are no defects, due  
145 to the Agreement with the golf course. All the lines are fine, with the exception of Line A-2,  
146 which is a 24" pipe that is 75% blocked with debris and sand. A proposal for cleanout was  
147 requested.

148 Mr. Moore stated he viewed the video and voiced his opinion that, if the cost is low  
149 enough, the Board might want to recommend cleaning as soon as possible. Mrs. Adams stated  
150 the cost was not budgeted; depending on the cost, Board approval might be required.

151 Asked when the pipes were last cleaned, Mrs. Adams stated the pipes have never been  
152 cleaned; they were certified by the District Engineer in the course of construction and, at the  
153 time of certification, cleanout is done, if necessary. The only item the CDD had to address was a  
154 slight modification to an outfall structure that backed up in one of the wetlands, years ago.

155 Mrs. Adams recalled that it will be necessary to include inspections and cleaning in the  
156 Fiscal Year 2025 budget. She stated several of her CDDs utilize a three-year rotation to budget  
157 for the expense and perform preventive maintenance on an ongoing basis and build a line item  
158 to help plan for emergencies. The ROV is very expensive and not generally necessary; in this  
159 case, it was needed specifically due to the Agreement with the Golf Course. In the event that  
160 their equipment breaks a pipe, they need to be held accountable for repairing it, not the CDD.

161 Mr. Moore noted that nothing was broken and only one pipe needs cleaning. Mrs.  
162 Adams stated she is recommending similar maintenance to the VWCDD Board as the system is  
163 shared by the two CDDs.

164

165 **NINTH ORDER OF BUSINESS**

**Consideration of Amendment No. 01 to the  
District Management Services Agreement  
for Lien Roll Services**

166

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168

169 Mrs. Adams stated Ms. Alice Carlson, of AJC Associates, who currently prepares the lien  
170 roll, is retiring. District Management does the same type of work. Asked what qualifications  
171 District Management has and who would perform the work, Mr. Adams stated that  
172 Management's Treasury Services Department has a staff of about 12 who prepare Assessment

173 Methodologies and Lien Roll and perform related services. Management proposes to  
174 seamlessly assume performing the same services at the same fee.

175 Mr. Moore asked the Board Members if they have concerns about District Management  
176 performing those services. Mr. Sample voiced his opinion that the only issue might be one of  
177 independence but that does not concern him as long as the fee charged is commensurate to  
178 the current fee level. Ms. Voiles concurred.

179

**On MOTION by Mr. Moore and seconded by Ms. Jaross, with all in favor, the  
181 First Amendment to the District Management Services Agreement for Lien Roll  
182 Services, was approved.**

183

184

**TENTH ORDER OF BUSINESS**

**Acceptance of Unaudited Financial  
Statements as of March 31, 2023**

185

186

187

188 This item was discussed in conjunction with the Fifth Order of Business.

189 The financials were accepted.

190

**ELEVENTH ORDER OF BUSINESS**

**Approval of May 10, 2023 Regular Meeting  
Minutes**

191

192

193

194 Mrs. Adams presented the May 10, 2023 Regular Meeting Minutes. As discussed at the  
195 last meeting, Mr. Sample’s Form 8B is attached to the Minutes.

196

**On MOTION by Mr. Shields and seconded by Ms. Voiles, with all in favor, the  
198 May 10, 2023 Regular Meeting Minutes, as presented, were approved.**

197

198

199

200

**TWELFTH ORDER OF BUSINESS**

**Staff Reports**

201

202

**A. District Counsel: Kutak Rock LLP**

203

204 Ms. Willson stated a memo will be provided explaining the new requirement for  
205 Supervisors to complete a four-hour ethics continuing education course every year; links will be  
206 provided pertaining to free training options, including courses offered by the Florida  
207 Commission on Ethics. The information will be provided well in advance of January 1, 2024;

208 Supervisors will have one year to fulfill the requirements. Next year, Form 1 will include a box  
209 to check to indicate the annual requirement has been met.

210 **B. District Engineer: Johnson Engineering, Inc.**

211 There was no report.

212 **C. District Manager: Wrathell, Hunt & Associates, LLC**

213 • **NEXT MEETING DATE: October 11, 2023 at 1:00 PM**

214 ○ **QUORUM CHECK**

215 Supervisors Shields, Voiles, Jaross and Moore confirmed their in-person attendance at  
216 the October 11, 2023 meeting.

217

218 **THIRTEENTH ORDER OF BUSINESS**

**Supervisors' Requests**

219

220 There were no Supervisors requests.

221

222 **FOURTEENTH ORDER OF BUSINESS**

**Adjournment**

223

224

225 **On MOTION by Mr. Moore and seconded by Ms. Jaross, with all in favor, the**  
226 **meeting adjourned at 1:41 p.m.**

227

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[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

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---

Secretary/Assistant Secretary

---

Chair/Vice Chair



**VERANDAH EAST  
COMMUNITY DEVELOPMENT DISTRICT**

**STAFF  
REPORTS**

**VERANDAH EAST COMMUNITY DEVELOPMENT DISTRICT**

**BOARD OF SUPERVISORS FISCAL YEAR 2023/2024 MEETING SCHEDULE**

**LOCATION**

*11390 Palm Beach Blvd., First Floor, Fort Myers, Florida 33905*

<b>DATE</b>	<b>POTENTIAL DISCUSSION/FOCUS</b>	<b>TIME</b>
<b>October 11, 2023</b>	<b>Regular Meeting</b>	<b>1:00 PM</b>
<b>January 10, 2024</b>	<b>Regular Meeting</b>	<b>1:00 PM</b>
<b>May 8, 2024</b>	<b>Regular Meeting</b>	<b>1:00 PM</b>
<b>August 14, 2024</b>	<b>Public Hearing &amp; Regular Meeting</b>	<b>1:00 PM</b>