

**MINUTES OF MEETING
VERANDAH WEST
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Verandah West Community Development District held a Regular Meeting on January 13, 2021 at 1:30 p.m., or immediately thereafter the adjournment of the Verandah East Community Development District meeting, at the Verandah Sales Office, 11571 Verandah Boulevard, Fort Myers, Florida 33905.

Present were:

Jeffrey Jordan	Chair
Susie McIntyre	Vice Chair
Lorie St. Lawrence (via telephone)	Assistant Secretary
Paul Zampiceni	Assistant Secretary
Gerald Baldwin	Assistant Secretary

Also present were:

Chuck Adams (via telephone)	District Manager
Cleo Adams	Assistant District Manager
Tammie Smith (via telephone)	Operations Manager
Alyssa Willson (via telephone)	District Counsel
Andy Tilton	District Engineer

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mrs. Adams called the meeting to order at 1:31 p.m. Supervisors Jordan, McIntyre, Zampiceni and Baldwin were present, in person. Supervisor St. Lawrence was attending via telephone.

SECOND ORDER OF BUSINESS

Public Comments [3 minutes per person]

There being no public comments, the next item followed.

THIRD ORDER OF BUSINESS

Administration of Oath of Office to Newly Elected Supervisors, Jeffery Jordan [SEAT 1], Lorie St. Lawrence [SEAT 3] and Gerald Baldwin [SEAT 5] (the following to be provided in a separate package)

Mrs. Adams, a Notary of the State of Florida and duly authorized, administered the Oath of Office to Mr. Jordan and Mr. Baldwin. The Oath of Office would be administered to Supervisor St. Lawrence at another time. She provided and briefly explained the following items:

- A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- B. Membership, Obligations and Responsibilities**
- C. Financial Disclosure Forms**
 - I. Form 1: Statement of Financial Interests**
 - II. Form 1X: Amendment to Form 1, Statement of Financial Interests**
 - III. Form 1F: Final Statement of Financial Interests**
- D. Form 8B – Memorandum of Voting Conflict**

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2021-01, Designating a Chair, a Vice Chair, a Secretary, Assistant Secretaries, a Treasurer and an Assistant Treasurer of the Verandah West Community Development District, and Providing for an Effective Date

Mrs. Adams presented Resolution 2021-01. The slate of officers was nominated, as follows:

- | | |
|---------------------|-------------------------------|
| Chair | Jeffrey Jordan |
| Vice Chair | Susie McIntyre |
| Secretary | Chesley (Chuck) E. Adams, Jr. |
| Assistant Secretary | Lorie St. Lawrence |
| Assistant Secretary | Paul Zampiceni |
| Assistant Secretary | Gerald Baldwin |
| Assistant Secretary | Craig Wrathell |

Treasurer

Craig Wrathell

Assistant Treasurer

Jeff Pinder

On MOTION by Mr. Baldwin and seconded by Mr. Jordan, with all in favor, Resolution 2021-01, Designating a Chair, a Vice Chair, a Secretary, Assistant Secretaries, a Treasurer and an Assistant Treasurer of the Verandah West Community Development District, as nominated, and Providing for an Effective Date, was adopted.

FIFTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of November 30, 2020

Mrs. Adams presented the Unaudited Financial Statements as of November 30, 2020. The financials were accepted.

SIXTH ORDER OF BUSINESS

Approval of August 12, 2020 Virtual Public Hearing and Meeting Minutes

Mrs. Adams presented the August 12, 2020 Virtual Public Hearing and Meeting Minutes.

On MOTION by Mr. Jordan and seconded by Zampiceni, with all in favor, the August 12, 2020 Virtual Public Hearing and Meeting Minutes, as presented, were approved.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: *Hopping Green & Sams, P.A.*

There being no report, the next item followed.

B. District Engineer: *Johnson Engineering, Inc.*

Mr. Tilton stated he was prepared to answer questions regarding pond bank maintenance that a resident had posed to Mrs. Adams. Mrs. Adams stated the resident was not in attendance and she had no updates.

C. District Manager: *Wrathell, Hunt & Associates, LLC*

- **NEXT MEETING DATE: May 12, 2021 at 1:30 P.M.**

○ **QUORUM CHECK**

All Supervisors confirmed their attendance at the May 12, 2021 meeting.

Mrs. Adams recalled that, at the previous meeting, it was noted that the Sales Center is up for sale. Staff would contact Mr. Paul Martin regarding the status of the sale.

EIGHTH ORDER OF BUSINESS

Supervisors' Requests

There being no Supervisors' requests, the next item followed.

NINTH ORDER OF BUSINESS

Adjournment

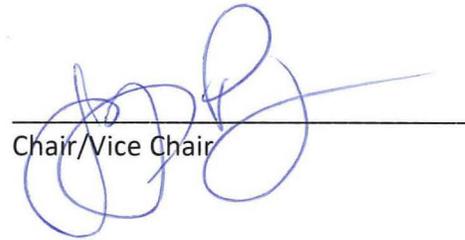
There being no further business to discuss, the meeting adjourned.

On MOTION by Mr. Jordan and seconded by Mr. Baldwin, with all in favor, the meeting adjourned at 1:42 p.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]



Secretary/Assistant Secretary



Chair/Vice Chair