

**MINUTES OF MEETING
VERANDAH WEST
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Verandah West Community Development District held a Regular Meeting on Wednesday, January 9, 2019 at 1:30 p.m., at the Verandah Sales Office, 11571 Verandah Blvd., Ft. Myers, Florida 33905.

Present and constituting a quorum were:

Jeffrey Jordan	Chair
Susie McIntyre	Vice Chair
Gerald Baldwin	Assistant Secretary
Donald Newman	Assistant Secretary
Paul Zampiceni	Assistant Secretary

Also present were:

Chuck Adams	District Manager
Jason Olson	Assistant Regional Manager
Alyssa C. Willson (via telephone)	District Counsel
Andrew Tilton	District Engineer
Brent Burford	Johnson Engineering, Inc.

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Adams called the meeting to order at 1:30 p.m. All Supervisors were present, in person.

SECOND ORDER OF BUSINESS

Public Comments [3 minutes per person]

There being no public comments, the next item followed.

THIRD ORDER OF BUSINESS

Administration of Oath of Office to Newly Elected Supervisors, Susan McIntyre [SEAT 2] and Paul Zampiceni [SEAT 4] (*the following to be provided in a separate package*)

Mr. Adams, a Notary of the State of Florida and duly authorized, administered the Oath of Office to Ms. McIntyre and Mr. Zampiceni. He provided the following items:

- A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**

- B. Membership, Obligations and Responsibilities
- C. Financial Disclosure Forms
 - i. Form 1: Statement of Financial Interests
 - ii. Form 1X: Amendment to Form 1, Statement of Financial Interests
 - iii. Form 1F: Final Statement of Financial Interests
- D. Form 8B – Memorandum of Voting Conflict

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2019-01, Electing the Officers of the Verandah West Community Development District, Lee County, Florida; and Providing for an Effective Date

Mr. Adams presented Resolution 2019-01. Mr. Baldwin nominated the existing slate of officers, as follows:

Chair	Jeffrey Jordan
Vice Chair	Susie McIntyre
Secretary	Craig Wrathell
Treasurer	Craig Wrathell
Assistant Secretary	Donald Newman
Assistant Secretary	Paul Zampiceni
Assistant Secretary	Gerald Baldwin
Assistant Secretary	Chuck Adams
Assistant Treasurer	Jeff Pinder

No other nominations were made.

On MOTION by Mr. Baldwin and seconded by Mr. Newman, with all in favor, Resolution 2019-01, Electing the Officers of the Verandah West Community Development District, Lee County, Florida; and Providing for an Effective Date, as nominated, was adopted.

FIFTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of November 30, 2018

Mr. Adams presented the Unaudited Financial Statements as of November 30, 2018.

Mr. Adams presented the August 8, 2018 Public Hearings and Regular Meeting Minutes.

On MOTION by Mr. Jordan and seconded by Mr. Zampiceni, with all in favor, the August 8, 2018 Public Hearings and Regular Meeting Minutes, as presented, were approved.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: *Hopping Green & Sams, P.A.*

There being no report, the next item followed.

B. District Engineer: *Johnson Engineering, Inc.*

Mr. Tilton stated that Ms. Clancy left the firm and Mr. Brant Burford would serve as District Engineer.

C. District Manager: *Wrathell, Hunt and Associates, LLC*

- **NEXT MEETING DATE: May 8, 2019 at 1:30 P.M.**

The next meeting will be held on May 8, 2019 at 1:30 p.m. Management would notify everyone if the meeting location changes.

EIGHTH ORDER OF BUSINESS

Supervisors' Requests

There being no Supervisors' requests, the next item followed.

NINTH ORDER OF BUSINESS


Adjournment

There being no further business to discuss, the meeting adjourned.

On MOTION by Mr. Jordan and seconded by Mr. Zampiceni, with all in favor, the meeting adjourned at 1:42 p.m.



Secretary/Assistant Secretary



Chair/Vice Chair