

**MINUTES OF MEETING
VERANDAH EAST
COMMUNITY DEVELOPMENT DISTRICT**

A Regular Meeting of the Verandah East Community Development District's Board of Supervisors was held on **Wednesday, May 10, 2017 at 1:00 p.m.**, at the **Verandah Sales Office, 11571 Verandah Blvd., Ft. Myers, Florida 33905.**

Present and constituting a quorum were:

Paul Martin	Chair
Nikolai Kerpchar	Assistant Secretary
Steve Benson	Assistant Secretary
David Moore	Assistant Secretary

Also present were:

Chuck Adams	District Manager
Cleo Adams	Assistant Regional Manager
Dave Robson	District Engineer
Wes Haber	District Counsel

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Adams called the meeting to order at 1:00 p.m. Supervisors Martin, Kerpchar, Benson and Moore were present, in person. Supervisor Langhout was not present.

SECOND ORDER OF BUSINESS

Public Comments [3 minutes per person]

There being no public comments, the next item followed.

THIRD ORDER OF BUSINESS

**Presentation of Audited Financial Report
for Fiscal Year Ended September 30,
2016, Prepared by Grau & Associates**

Mr. Adams stated that the "Independent Auditor's Report", on Pages 1 and 2, reflected a clean opinion and there were no findings or recommendations. The "Statement of Net Position", on Page 7, reflected a positive "Total net position" of \$2,242,083. On Page 11, the "Balance Sheet" for the "Governmental Funds" reflected "Fund balance-ending" of \$1,878,692, in the

“Debt Service” fund, and \$20,856, in the “General” fund. “Notes to Required Supplemental Information”, on Page 22, stated that “Actual general fund expenditures for the fiscal year ended September 30, 2016 exceeded appropriations by \$1,773. The over expenditures were not considered material by management and no budget amendment was deemed necessary. The over expenditures were funded by available fund balance.” There were no findings or instances of noncompliance in the “Independent Auditor’s Report On Internal Control Over Financial Reporting and on Compliance and Other Matters”, on Pages 23 and 24, the “Independent Auditor’s Report on Compliance of the Requirements of Section 218.415, Florida Statutes”, on Page 25, the “Management Letter”, on Page 26 or the “Report to Management”, on Page 27.

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2017-10, Accepting the Audited Financial Report for the Fiscal Year Ended September 30, 2016

Mr. Adams presented Resolution 2017-10.

On MOTION by Mr. Martin and seconded by Mr. Kerpchar, with all in favor, Resolution 2017-10, Accepting the Audited Financial Report for the Fiscal Year Ended September 30, 2016, was adopted.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2017-11, Approving Proposed Budgets for Fiscal Year 2017/2018 and Setting a Public Hearing Thereon Pursuant to Florida Law; Addressing Transmittal, Posting and Publication Requirements; and Providing an Effective Date

Mr. Adams presented Resolution 2017-11. The proposed Fiscal Year 2018 budget, year-over-year, would be identical to Fiscal Year 2017. Assessments would remain the same, year-over-year.

On MOTION by Mr. Martin and seconded by Mr. Moore, with all in favor, Resolution 2017-11, Approving Proposed Budgets for Fiscal Year 2017/2018 and Setting a Public Hearing Thereon Pursuant to Florida Law for August 9, 2017 at 1:00 p.m., at this location; Addressing Transmittal, Posting and Publication Requirements and Providing an Effective Date, was adopted.

SIXTH ORDER OF BUSINESS

Discussion/Consideration: District Manager’s Revised Operating Procedures

A. Consideration of Resolution 2017-12, Electing Officers of the District

Mr. Adams presented Resolution 2017-12. Mr. Jeff Pinder, Wrathell, Hunt and Associates, LLC Corporate Controller, would be added to the slate of officers, as Assistant Treasurer. This would enable Mr. Pinder to interact with the bank, on the District’s behalf, whenever Mr. Wrathell was unavailable. The remaining slate of officers was unchanged. The slate of officers was as follows:

Chair	Paul Martin
Vice Chair	David Langhout
Secretary	Chuck Adams
Treasurer	Craig Wrathell
Assistant Treasurer	Jeff Pinder
Assistant Secretary	Stephen Benson
Assistant Secretary	David Moore
Assistant Secretary	Nikolai Kerpchar
Assistant Secretary	Craig Wrathell

On MOTION by Mr. Kerpchar and seconded by Mr. Moore, with all in favor, Resolution 2017-12, Electing Officers of the District, as stated, with the addition of Mr. Pinder as Assistant Treasurer, was adopted.

B. Consideration of Resolution 2017-13, Designating the Authorized Signatories for the District’s Operating Bank Account(s)

Mr. Adams presented Resolution 2017-13. The Chair, Vice Chair, Treasurer and Assistant Treasurer would be designated as authorized signatories on the District’s operating account; Mr. Wrathell must countersign all checks and warrants.

On MOTION by Mr. Martin and seconded by Mr. Kerpchar, with all in favor, Resolution 2017-13, Designating the Authorized Signatories for the District’s Bank Account(s), was adopted.

SEVENTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of March 31, 2017

Mr. Adams presented the Unaudited Financial Statements as of March 31, 2017. On-roll assessment collections were at 112%.

A Board Member stated that some developer-owned platted lots remained off roll; however, the District anticipates changes next year.

Mr. Adams stated that “Legal” expenses were high, due to the audit but anticipated that “Legal” would stabilize. “Legal advertising” was at 170%, due to some of the activities in October and November and advertising for additional meetings.

EIGHTH ORDER OF BUSINESS

Approval of February 22, 2017 Regular Meeting Minutes

Mr. Adams presented the February 22, 2017 Regular Meeting Minutes and asked for any additions, deletions or corrections. The following change was made:

Line 41: Change “wood” to “would”

On MOTION by Mr. Kerpchar and seconded by Mr. Moore, with all in favor, the February 22, 2017 Regular Meeting Minutes, as amended, were approved.

NINTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

Mr. Haber stated that the May 2, 2017 agenda letter incorrectly stated a 2:00 p.m., start time; the time should have been 1:00 p.m.

B. District Engineer

There being no report, the next item followed.

C. District Manager

i. 444 Registered Voters in District as of April 15, 2017

Mr. Adams stated that there were 444 registered voters residing within the boundaries of the District as of April 15, 2017.

ii. NEXT MEETING: August 9, 2017 at 1:00 P.M.

The next meeting will be held on August 9, 2017 at 1:00 p.m., at this location.

In response to a question regarding the financial disclosure filing with the Supervisor of Elections (SOE), due for filing with the Election’s office, Mr. Adams stated that Form 1 would be mailed directly to each Board Member by the SOE. The forms must be signed and mailed back to the SOE’s.

TENTH ORDER OF BUSINESS

Supervisors’ Requests

There being no Supervisors’ requests, the next item followed.


ELEVENTH ORDER OF BUSINESS

Adjournment

There being no further business to discuss, the meeting adjourned.

On MOTION by Mr. Martin and seconded by Mr. Moore, with all in favor, the meeting adjourned at 1:34 p.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]


Secretary/Assistant Secretary


Chair/Vice Chair