

**MINUTES OF MEETING  
VERANDAH EAST  
COMMUNITY DEVELOPMENT DISTRICT**

A Landowners' Meeting of the Verandah East Community Development District was held on **Wednesday, November 9, 2016 at 1:00 p.m.**, at the **Verandah Sales Office, 11571 Verandah Blvd., Ft. Myers, Florida 33905.**

**Present were:**

Paul Martin  
Chuck Adams  
Cleo Crismond  
David Moore

Authorized Landowner Representative  
District Manager  
Operations Manager  
Resident

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Mr. Adams called the meeting to order at 1:02 p.m., and noted, for the record, that he, Mr. Paul Martin, primary landowner representative, Ms. Cleo Crismond, Operations Manager, and Mr. David Moore, a resident, were present, in person.

**SECOND ORDER OF BUSINESS**

**Public Comments [3 minutes per person]**

There being no public comments, the next item followed.

**THIRD ORDER OF BUSINESS**

**Affidavit/Proof of Publication**

Mr. Adams presented the affidavit of publication for today's Landowners' Meeting.

**FOURTH ORDER OF BUSINESS**

**Election of a Chair to Conduct  
Landowners' Meeting**

Mr. Adams offered to serve as Chair to conduct the Landowners' Meeting. Mr. Martin and Mr. Moore agreed with Mr. Adams serving as Chair.

**FIFTH ORDER OF BUSINESS**

**Election of Supervisors (SEAT 4)**

Mr. Adams indicated that Seat 4, currently held by Mr. Harvey Congdon, was up for election.

**A. Nominations**

Mr. Adams asked for nominations for Seat 4. Mr. Martin nominated Mr. Congdon. No other nominations were made.

**B. Casting of Ballots**

**i. Determine Number of Voting Units Represented**

Mr. Adams indicated that a total of 203 voting units were represented by Mr. Martin, President of KH Verandah LLC, Heritage Willow LLC and Magnolia Trace Investments LLC. There were 83 voting units in the form of acreage and 119 voting units in the form of platted, unsold units held by one of three entities Mr. Martin was representing. Mr. Moore, a resident, represented one voting unit.

**ii. Determine Number of Voting Units Assigned by Proxy**

No votes were assigned by proxy.

Mr. Martin cast 202 votes for Mr. Congdon.

**C. Ballot Tabulation and Results**

Mr. Congdon received 202 votes and would serve a four-year term in Seat 4.

**SIXTH ORDER OF BUSINESS**

**Landowners' Questions/Comments**

There being no landowners' questions or comments, the next item followed.

**SEVENTH ORDER OF BUSINESS**

**Adjournment**

There being no further business, the meeting adjourned at 1:05 p.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

  
Secretary/Assistant Secretary

  
Chair/Vice Chair