

**MINUTES OF MEETING
VERANDAH EAST
COMMUNITY DEVELOPMENT DISTRICT**

A Regular Meeting of the Verandah East Community Development District's Board of Supervisors was held on **Wednesday, May 11, 2016 at 1:00 p.m.**, at the **Verandah Sales Office, 11571 Verandah Blvd., Ft. Myers, Florida 33905.**

Present and constituting a quorum were:

Paul Martin	Chair
Harvey (JR) Congdon II	Assistant Secretary
Steve Benson	Assistant Secretary

Also present were:

Chuck Adams	District Manager
Cleo Crismond	Assistant Regional Manager
Alyssa Cameron (<i>via telephone</i>)	Hopping Green & Sams
Dave Robson	District Engineer

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Adams called the meeting to order at 1:10 p.m., and noted, for the record, that Supervisors Martin, Benson and Congdon were present, in person. Supervisors Langhout and Harvey were not present.

SECOND ORDER OF BUSINESS

Public Comments [3 minutes per person]

There being no public comments, the next item followed.

THIRD ORDER OF BUSINESS

**Consideration of Resolution 2016-1,
Approving the District's Proposed
Budgets for Fiscal Year 2016/2017 and
Setting a Public Hearing Thereon
Pursuant to Florida Law; and Providing
an Effective Date**

Mr. Adams presented Resolution 2016-1 for the Board's consideration. The resolution related to approval of the proposed budget for Fiscal Year 2017, which would begin on October

1, 2016 and end on September 30, 2017. The Public Hearing was scheduled for August 10, 2016 at 1:00 p.m., at this location. There were no significant changes, year over year. A slight reduction in total appropriations resulted in a reduction in the per unit assessment amount. The “Debt Service” fund budget was a product of the amortization schedule, taking into consideration any revenues existing within the trust estate, in the revenue account, applying the remainder required to make the principal and interest payments for Fiscal Year 2017. Mr. Martin exchanged emails with Ms. Alice Carlson, of AJC Associates, Inc., (AJC), advising her of the new parcel at Verandah East, called Blue Ridge, and requested a budget, for sales.

Mr. Adams stated that the Fiscal Year 2017 budget might be impacted, due to the request by the Chair regarding the Series 2006 bonds that are now 10 years old and able to be refinanced. Currently, the bonds are at a 5.40% interest rate, which is higher than the current market. The Underwriter, FMSbonds (FMS) is reviewing options and, if a viable refinance option were found, a special meeting would be held.

On MOTION by Mr. Martin and seconded by Mr. Benson, with all in favor, Resolution 2016-1, Approving the District’s Proposed Budgets for Fiscal Year 2016/2017 and Setting a Public Hearing for August 10, 2016 at 1:00 p.m., at this location, was adopted.

FOURTH ORDER OF BUSINESS

**Consideration of Award of Contract –
Lake & Wetland Maintenance**

Mr. Adams stated Ms. Crismond was busy securing proposals for the Lake & Wetland Maintenance contract that was about to expire.

Ms. Crismond explained that the contract would expire at the end of May. Three contractors submitted bids, in response to the Request for Proposals (RFP), based on the contract specifications provided by the District. LakeMasters’ proposal was \$115,164 for the first and second years, Aquagenix’s proposal was \$126,065 for the first and second years and the Lake & Wetland Management, Inc., (Lake & Wetland), proposal was \$203,497 for the first and second years. LakeMasters’ and Aquagenix’s bids were close, in comparison, and Lake & Wetland’s bid was extremely high. LakeMasters has been the contractor, for years, and the slight increase was due to increased labor costs.

Mr. Adams specified that the one-year contract amount did not trigger the need for a sealed bidding process and, therefore, would not open the opportunity for a bid protest. This would be a one-year contract with a second year option to renew, based on satisfactory performance.

Mr. Martin asked if the bids were for Verandah East CDD and Verandah West CDD lakes. Mr. Adams replied yes.

On MOTION by Mr. Martin and seconded by Mr. Congdon, with all in favor, awarding the Lake & Wetland Maintenance contract to LakeMasters Aquatic Weed Control, Inc., for one year, in a not-to-exceed cost of \$115,164, was approved.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2016-2, Placing Special District Candidates on General Election Ballot

Mr. Adams presented Resolution 2016-2 for the Board’s consideration. This resolution places Special District candidates on the General Election ballot. There are 250 qualified electors living within the boundaries of the District, and this is a General Election year, which makes this a transition year. Seats 3, currently held by Mr. Benson, Seat 4, currently held by Mr. Congdon, and Seat 5, currently held by Mr. Harvey, are up for election. The General Election would be held on November 8, 2016. The qualifying period for candidates is Noon, June 20, through Noon, June 24, 2016. Interested candidates can pre-qualify as early as June 6, as indicated on the Supervisor of Elections (SOE) website. The District is required to place the required advertisement 30 days prior to the qualifying period.

On MOTION by Mr. Benson and seconded by Mr. Congdon, with all in favor, Resolution 2016-2, Placing Special District Candidates on General Election Ballot, was adopted.

SIXTH ORDER OF BUSINESS

Approval of August 12, 2015 Public Hearing and Regular Meeting Minutes

Mr. Adams presented the August 12, 2015 Public Hearing and Regular Meeting Minutes and asked for any additions, deletions or corrections.

On MOTION by Mr. Martin and seconded by Mr. Congdon, with all in favor, the August 12, 2015 Public Hearing and Regular Meeting Minutes, as presented, were approved.

SEVENTH ORDER OF BUSINESS

Other Business

There being no other business, the next item followed.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

There being no report, the next item followed.

B. District Engineer

Mr. Robson did not anticipate any future issues with the National Pollutant Discharge Elimination System (NPDES).

Mr. Martin stated another parcel was coming on line, connecting two lakes together, which is now trenched, and certification would be required, once it is completed, to submit for cost reimbursement.

C. District Manager

i. Approval of Unaudited Financial Statements as of March 31, 2016

Mr. Adams presented the Unaudited Financial Statements as of March 31, 2016. Several one-time expenses were incurred, including assessment roll preparation, insurance, website and the annual District filing fee. Engineering was up, based on the activity related to the clearing issue in the conservation area at Verandah West and the sediment issue in the river, which was a shared cost between the two Districts. The District received \$3,000 in an offset settlement on the conservation area clearing by a homeowner and there would be complete offset of the cost related to the sediment issue into the Orange River, as per an agreement with the South Florida Water Management District (SFWMD) and the builder.

ii. 357 Registered Voters in District as of April 15, 2016

Mr. Adams stated that there were 357 registered voters residing within the boundaries of the District as of April 15, 2016, this is why the Board considered Resolution 2016-2.

iii. NEXT MEETING DATE: August 10, 2016 at 1:00 P.M.

Mr. Adams stated that the next meeting will be held on August 10, 2016 at 1:00 p.m., at this location.

NINTH ORDER OF BUSINESS

Supervisors' Requests

There being no Supervisors' requests, the next item followed.

TENTH ORDER OF BUSINESS

Adjournment

There being no further business to discuss, the meeting adjourned.

**On MOTION by Mr. Martin and seconded by Mr. Congdon,
with all in favor, the meeting adjourned at 1:25 p.m.**

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]


Secretary/Assistant Secretary


Chair/Vice Chair