

**MINUTES OF MEETING
VERANDAH EAST
COMMUNITY DEVELOPMENT DISTRICT**

A Regular Meeting of the Verandah East Community Development District's Board of Supervisors was held on **Wednesday, January 14, 2015 at 1:00 p.m.**, at the **Verandah Sales Office, 11571 Verandah Blvd., Ft. Myers, Florida 33905.**

Present and constituting a quorum were:

Paul Martin	Supervisor-Elect
David Langhout	Supervisor-Elect
Steve Benson	Assistant Secretary
Harvey Congdon, II	Supervisor-Elect

Also present were:

Chuck Adams	District Manager
Cleo Crismond	Assistant Regional Manager
Alyssa Cameron	Hopping Green & Sams
Dave Robson	District Engineer

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Adams called the meeting to order at 1:00 p.m., and noted, for the record, that Supervisors Martin, Langhout, Congdon and Benson were present, in person. Supervisor Harvey was not present.

SECOND ORDER OF BUSINESS

Public Comments [3 minutes per person]

There being no public comments, the next item followed.

THIRD ORDER OF BUSINESS

Administration of Oath of Office to Newly Elected Supervisors, Paul Martin [Seat 1], David Langhout [Seat 2] and Harvey Congdon, II [Seat 4] (*the following to be provided in separate package*)

Mr. Adams, a Notary of the State of Florida and duly authorized, administered the Oath of Office to Supervisors Martin, Langhout and Congdon.

Mr. Adams indicated that all Supervisors are incumbents; therefore, he would will forego an explanation of the following disclosure documents:

- A. **Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- B. **Membership, Obligations and Responsibilities**
- C. **Financial Disclosure Forms**
 - i. **Form 1: Statement of Financial Interests**
 - ii. **Form 1X: Amendment to Form 1, Statement of Financial Interests**
 - iii. **Form 1F: Final Statement of Financial Interests**
- D. **Form 8B: Memorandum of Voting Conflict**

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2015-1, Canvassing and Certifying the Results of the Landowners' Election

Mr. Adams presented Resolution 2015-1 for the Board's consideration. He noted that the landowners' election was held on November 12, 2014. Mr. Paul Martin, majority landowner representative, was present at the meeting and the majority landowner's votes were proxied to Mr. Martin. Mr. Adams advised that 279 voting units were represented and 279 voting units were cast for Mr. Martin and Mr. Langhout; 278 voting units were cast for Mr. Congdon. Mr. Martin and Mr. Langhout will serve four-year terms in Seats 1 and 2, respectively, and Mr. Congdon will serve a two-year term in Seat 4.

On MOTION by Mr. Martin and seconded by Mr. Langhout, with all in favor, Resolution 2015-1, Canvassing and Certifying the Results of the Landowners' Election, was adopted.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2015-2, Electing Officers of the District

Mr. Adams presented Resolution 2015-2 for the Board's consideration. He explained that, following an election or appointment, the Board is required to consider its slate of officers. The Board may choose to reorganize or retain the existing slate of officers. Mr. Adams indicated that, currently, Mr. Martin serves as Chair, Mr. Harvey serves as Vice Chair, the remainder of

the Board serves as Assistant Secretaries, he serves as Secretary and Mr. Wrathell serves as Treasurer and Assistant Secretary.

Mr. Adams requested nominations.

Mr. Benson nominated the existing slate of officers. No other nominations were made.

On MOTION by Mr. Benson and seconded by Mr. Congdon, with all in favor, Resolution 2015-2, Electing the Officers of the District, as nominated, was adopted.

SIXTH ORDER OF BUSINESS

Consideration of Resolution 2015-3, Relating to the Amendment of the Annual Budget for the Fiscal Year Beginning October 1, 2013 and Ending September 30, 2014

This item was presented after the Seventh Order of Business.

SEVENTH ORDER OF BUSINESS

Approval of Minutes

A. August 31, 2014 Public Hearing and Regular Meeting

Mr. Adams presented the August 31, 2014 Public Hearing and Regular Meeting Minutes and asked for any additions, deletions or corrections.

The following change was made:

Line 129: Change “irrigation” to “aeration”

On MOTION by Mr. Martin and seconded by Mr. Benson, with all in favor, the August 31, 2014 Public Hearing and Regular Meeting Minutes, as amended, were approved.

B. November 12, 2014 Landowners’ Meeting

Mr. Adams presented the November 12, 2014 Landowners’ Meeting Minutes and asked for any additions, deletions or corrections.

On MOTION by Mr. Martin and seconded by Mr. Langhout, with all in favor, the November 12, 2014 Landowners' Meeting Minutes, as presented, were approved.

- **Consideration of Resolution 2015-3, Relating to the Amendment of the Annual Budget for the Fiscal Year Beginning October 1, 2013 and Ending September 30, 2014**

****This item, previously the Sixth Order of Business, was presented out of order.****

Mr. Adams presented Resolution 2015-3 for the Board's consideration. He explained that the primary reason for the amendment was to roll money out of fund balance to offset the appropriations that were over budget to avoid receiving a note in the annual audit.

Mr. Adams discussed overages under "Professional & admin", "Legal" and "Engineering". He advised that "Legal advertising" was related to additional advertising requirements for the financing. "Contingencies" were increased by \$10,000 to cover any necessary adjustments to the journal entries during the audit process.

Mr. Adams noted that the largest overage was under "Water management", "Capital outlay: lake bank erosion". He recalled that the Board approved the use of fund balance to address lake bank erosion repairs in the Verandah West CDD and a portion of the Verandah East CDD.

On MOTION by Mr. Martin and seconded by Mr. Benson, with all in favor, Resolution 2015-3, Relating to the Amendment of the Annual Budget for the Fiscal Year Beginning October 1, 2013 and Ending September 30, 2014, was adopted.

EIGHTH ORDER OF BUSINESS

Other Business

There being no other business, the next item followed.

NINTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being no report, the next item followed.

B. Engineer

There being no report, the next item followed.

C. Manager

i. Approval of Unaudited Financial Statements as of November 30, 2014

Mr. Adams presented the Unaudited Financial Statements as of November 30, 2014. He noted that there was minimal activity, which is typical at this time of year.

Mr. Martin called attention to the “due from developer” amount and thought it was paid prior to November 30. Mr. Adams confirmed that the interest for November was paid; the May principal and interest payment will be paid in April.

ii. NEXT MEETING DATE: MAY 13, 2015 at 1:00 P.M.

Mr. Adams stated that the next meeting will be held on May 13, 2015 at 1:00 p.m. The agenda will contain the Fiscal Year 2016 draft budget and the Fiscal Year 2014 annual audit.

TENTH ORDER OF BUSINESS

Supervisors’ Requests

Mr. Langhout asked the name of the insurance brokers that Mr. Adams’ firm uses for the District’s insurance coverage. Mr. Adams indicated that the firm uses Mr. Mark Grimmel, of Egis Advisors (Egis); Egis specializes in CDDs. Other firms have used the Florida League of Cities, which focuses on large municipalities. Mr. Adams will provide Mr. Grimmel’s contact information to Mr. Langhout.

ELEVENTH ORDER OF BUSINESS

Adjournment

There being no further business to discuss, the meeting adjourned.

**On MOTION by Mr. Langhout and seconded by Mr. Martin,
with all in favor, the meeting adjourned at 1:12 p.m.**

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]


Secretary/Assistant Secretary


Chair/Vice Chair